



BROCKVILLE

CITY OF THE 1000 ISLANDS

APPLICATION FOR CONSENT

TO BE COMPLETED BY THE PLANNING DEPARTMENT:

Date Complete:

Fee Rec'd:

File No.:

1. Name of Approval Authority: _____

2. Ownership Information:

Name of Property Owner:	
Address (include postal code):	
Telephone No.:	Email:
Cell:	Fax:

3. Applicant Information: (Note: If the applicant is an authorized agent, Section 20 of this application must be completed.)

Name of Property Owner:	
Address (include postal code):	
Telephone No.:	Email:
Cell:	Fax:

To Whom is all correspondence to be directed? Owner Applicant

4. Type and purpose of proposed transaction (check appropriate space):

Conveyance (specify - e.g. new lot, addition to lot)

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If this application is for a lot addition, explain the purpose of the lot addition below:

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Other (specify - e.g. mortgage, lease, easement, right-of-way)

If this application is to create an easement or right-of-way, explain the purpose and size of the easement and/or right-of-way below (completion of sections 9 and 10 of this application is not necessary):

5. Name of person(s) (purchaser, lessee, mortgagee, etc.) to whom land or interest in land is intended to be transferred, charged or leased, if known:

6. Description of the subject land: (attach a copy of deed if available)

Block Number:	Lot Number:	Registered Plan:
Part Number:	Reference Plan:	
Township Lot:	Concession No.:	

7. Municipal Address of subject land (name of street and street number):

8. Easement(s) or Restrictive Covenants:

Are there any easements or restrictive covenants affecting the subject land?
If yes, describe the easement or covenant and its effect:

Yes No

9. Information regarding the land intended to be severed:

Frontage:	Average Depth:	Area (m ² /hectares):
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Existing Use(s) of Severed Land:

Proposed Use(s) of Severed Land:

Number and use of buildings and structures (both existing and proposed) on the land to be severed:

Access to land intended to be severed:

i) provincial highway, namely:

ii) municipal road, namely :

iii) right-of-way, namely:

iv) water, namely:

If access to subject land is by water only, indicate the parking and docking facilities used or to be used and the approximate distance of these facilities from the subject land or the nearest public road:

Indicate whether water will be provided by a publicly owned and operated piped water system, a privately owned and operated individual or communal water system, or other means:

Indicate whether sewage disposal will be provided by a publicly owned and operated sanitary sewage system, a privately owned and operated individual or communal septic system, or other means:

10. Information regarding the land intended to be retained:

Frontage:	Depth:	Area (m2/hectares):
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Existing Use(s) of Retained Land:

Proposed Use(s) of Retained Land:

Number and use of buildings and structures (both existing and proposed) on the land to be retained:

Access to land intended to be retained:

i) provincial highway, namely:

ii) municipal road, namely :

iii) right-of-way or private road, namely:

iv) water, namely:

If access to subject land is by water only, indicate the parking and docking facilities used or to be used and the approximate distance of these facilities from the subject land or the nearest public road:

Indicate whether water will be provided by a publicly owned and operated piped water system, a privately owned and operated individual or communal water system, or other means:

Indicate whether sewage disposal will be provided by a publicly owned and operated sanitary sewage system, a privately owned and operated individual or communal septic system, or other means:

11. Official Plan Designation:

12. Zone (as per City of Brockville Zoning By-law 194-94, as amended):

13. Has any land been severed from the parcel originally acquired by the owner of the subject lands? **Yes** **No**

If yes, indicate previous severances on the required sketch and supply the following information for each lot severed:

Transferee's Name:
Date of Transfer:
Use of severed lands:

14. Has the subject land ever been, or is it currently, the subject of any other application(s) under the Planning Act?

Yes **No**

If yes, specify the file number of the application(s) and status, if known:

Minor Variance	File No.	Status:
Official Plan Amendment	File No.	Status:
Zoning By-law Amendment	File No.	Status:
Consent:	File No.	Status:
Plan of Subdivision	File No.	Status:
Other:	File No.	Status:

15. If there is other information that you think may be useful in reviewing this application, please indicate below:

16. If this application is a re-submission of a previous consent application, describe how it has changed from the original application: (use a separate sheet if necessary)

17. Policy Statements (*Planning Act*):

Is the proposed amendment consistent with the policy statements issued under subsection 3(1) of the Planning Act? **Yes** **No**

18. Provincial Plan(s):

Is the subject land within an area of land designated under any provincial plan(s)? **Yes** **No**

If yes, does the proposed amendment conform to, or does not conflict with, the provincial plan(s)? **Yes** **No**

19. Sketch: This application shall be accompanied by a sketch showing the following:

- The boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land.
- The distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing.
- The boundaries and dimensions of the subject land in its entirety, the part that is to be severed and the part that is to be retained.
- The location of all land previously severed from the parcel originally acquired by the current owner of the subject land.
- The approximate location of all natural and artificial features on the subject land and on the land that is adjacent to the subject land that, in the opinion of the applicant may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
- The existing uses on adjacent land, such as residential, agricultural and commercial uses.
- The location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way.
- If access to the subject land is by water only, the location of the parking and boat docking facilities to be used.
- The location and nature of any easement affecting the subject land.
- A north arrow should be indicated on the sketch.

20. Authorizations:

- a) If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner stating that the agent is authorized to make the application must be included with this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this application for Consent and I authorize _____ to make this application on my behalf.

Date: _____ Signature of Owner: _____

- b) If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the agent is authorized to provide personal information respecting the owner must be included with this form or the authorization set out below must be completed.

***Authorization of Owner for Agent to Provide
Personal Information***

I, _____, am the owner of the land that is the subject of this application for a consent and for the purpose of the **Freedom of Information and Protection of Privacy Act**, I authorize _____, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date: _____ Signature of Owner: _____

21. Consent of the Owner:

The written authorization of the owner concerning the use and disclosure of personal information must be included with this form or the authorization set out below must be completed.

***Consent of the Owner to the Use
and Disclosure of Personal Information***

I, _____, am the owner of the land that is the subject of this application for a consent and for the purpose of the **Freedom of Information and Protection of Privacy Act**, I authorize and consent to the use by, or the disclosure to, any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purposes of processing this application.

Date: _____ Signature of Owner: _____

22. Declaration:

Declaration of Applicant

I, _____ of the _____
(Name of Applicant) (Name of City, Town, Township, etc.)

in the _____
(Region, County, District) solemnly declare that all the statements contained in

this application and all supporting documents are true and complete, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the "Canada Evidence Act".

Declared before me:

in the Municipality of _____

Region/County/District of _____

this ____ day of _____, 20____.

Commissioner of Oaths **Signature of Applicant/Authorized Agent**

23. Signature of Applicant:

Applicant: _____ Date of Submission: _____
(Owner or Authorized Agent)

Notes: Information required to be filed:

- One (1) copy of the completed application.
- One (1) copy of the sketch described in Section 19 of the application.
- Cheque or money order payable to the Corporation of the City of Brockville in the amount of **\$655.00** per application.
- If a minor variance is required with respect to the proposed Consent, the fees shall total **\$995.00 for the concurrent applications.**

Applications should be filed as follows:

- File with M. Maureen Pascoe Merkley, Director of Planning (where no minor variance is required) at the address shown on page 1.
- File with the Committee of Adjustment, c/o Lorraine Bagnell, Secretary/Treasurer (where a minor variance is also required) at the address on page 1.

Commissioner of Oaths:

Lorraine Bagnell, Administrative Coordinator - Planning, is a Commissioner of Oaths for the City of Brockville and you may choose to have her witness the signatures required in Sections 17, 18 and 19 of this application. There is no charge for this service. Lorraine Bagnell can be contacted in the Planning Department, telephone 342-8772, extension 463.